

STATE OF TEXAS

**AIRPORT ADVISORY BOARD &
WORKSHOP MEETING**

COUNTY OF NUECES

CITY HALL – 2:00 P.M.

CITY OF PORT ARANSAS

WEDNESDAY, February 25, 2015

1. **CALL TO ORDER:** The Airport Advisory Board meeting was called to order at 2:00 P.M., February 25, 2015 at City Hall, Port Aransas, Nueces County, Texas with the following members present; to wit:

BOARD MEMBERS PRESENT

Ed Wiatt, Chairman
Robert Stluka, Vice-Chairman
Claude Lamoureux
Mark Creighton (Left meeting at 3:00)

BOARD MEMBER(S) ABSENT

Keith Donely
Mike Sasser

STAFF MEMBERS PRESENT

City Manager David Parsons
Airport Manager Randy Hansen
Executive Assistant Francisca Nixon

STAFF MEMBER(S) ABSENT

2. **CITIZEN COMMENTS AND REPORTS:** *In accordance with the Open Meetings Act, the Board is prohibited from acting or discussing (other than factual responses to specific questions) any items brought before them at this time. Comments will be limited to three (3) minutes or less.*

No citizen comments were given.

3. **AIRPORT MANAGER'S REPORT**

- A. **Aircraft Count:** Randy Hansen, Airport Manager, has counted a total of 192 aircrafts that have visited the Mustang Beach Airport since January 1st of this year.
- B. **Overnight Fees:** The total amount of overnight fees collected from January 1st through today is \$1,010.00.
- C. **Hangar Waiting List:** Randy has been approached by many people wanting to be put on the hangar waiting list for the use of a hangar as a personal airport related business that would not house an airplane. Randy presented to the board a form that would include this additional information for each individual wanting a hangar when filling out the paperwork. Board members made suggestions to mail or email this form to the individuals that are currently on the hangar waiting list to inquire if they were still interested in a hangar and if the use of the hangar would be personal or business related.
- D. **Beacon Light Update:** The new beacon light has been ordered from Halibrite and should be delivered soon. Board member Mark Creighton expressed concerns about the bottom brackets not being stainless steel. Randy will look at the



brackets when the beacon light arrives to see if he needs to order different brackets.

- E. Tree Removal in Runway Approach: Randy received three bids for the tree removal in the Runway Approach and Claude Brown was chosen for the removal process. All trees and bushes listed by the FAA were removed successfully. A Runway Obstacle Letter was sent to FAA February 23, 2015 informing them of the tree removal.
- F. Other items discussed by Airport Manager: Randy noted that the rain gauge has not been working and that Vaisala will be doing a fly down to check it in March. Board member Mark Creighton stated he had received comments that the AWOS was hard to hear. Randy informed the board he had not had any complaints regarding the AWOS but will have Vaisala check it when the inspection for the rain gauge is done.

4. **AIRPORT BOARD MEMBER COMMENTS AND ITEMS FOR FUTURE CONSIDERATION:** Chairman, Ed Wiatt asked that this item be moved up due to Board Member Mark Creighton leaving the meeting early.

- ◆ Chairman, Ed Wiatt noted that some airport users are having trouble getting into the gate located at the terminal building. Randy stated he has posted instructions that are easily visible for individuals so that they should not have a problem getting into the gate.
- ◆ Board Member Mark Creighton expressed concerns after he personally witnessed a plane that had fallen off of the ramp after it turned to park in the transient parking area located in front of the terminal building due to the drop off. David Parsons stated he would have city staff add in dirt to build up the areas where the drop off is an issue weather permitting. Mr. Creighton made comments that after the construction there were ruts left in the area between the taxiway and the runway that also needs to be filled in.

5. **CLOSE THE REGULAR AIRPORT BOARD MEETING:** The regular Airport Advisory Board Meeting was adjourned at 2:30 P.M.

6. **CONVENE THE AIRPORT ADVISORY BOARD WORKSHOP:** The Airport Advisory Board Workshop was convened at 2:30 P.M.

7. **PRESENTATION, GENERAL DISCUSSION ON THE RECOMMENDATIONS FROM THE BOARD MEMBERS FOR AN AIRPORT MASTER PLAN:**

Board discussed possible recommendations for the future lease land at the airport. Ed Wiatt stated the board needed to look at the long term development for the land and how to get the best use out of the land. David informed the board this lease is a standard GLO ground lease and the commercial development did not need to be airport related. David stated that an access road, water, and electric will be needed before spots could be leased for hangars. David is going to get a new Master Plan with the adjusted depth of 300 ft for commercial building to reflect enough space for double parking in front and deliveries in back. The new Maser Plan will show the adjusted frontage lines on each side and increase airport space. David will get estimates for the new construction, electric, water, and have the board finalize the Master Plan at the next meeting. David asked that the board



members get a minimum lease standard for the first row of hangars to be built with the understanding that the 9010 money will be Phase II of this project.

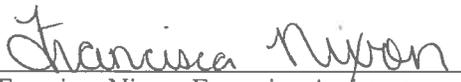
8. **CLOSE THE AIRPORT BOARD WORKSHOP:** The Airport Board Workshop was closed at 3:30 P.M.
9. **RECONVENE THE AIRPORT BOARD REGULAR MEETING:** The Airport Board Regular was reconvened at 3:30 P.M.
10. **APPROVAL OF MINUTES:** October 29, 2014 and February 4, 2015

MOTION: A motion to approve the minutes, without changes, from October 29, 2014 and February 4, 2015 was made by Robert Stluka and seconded by Claude Lamoureux. Motion carried with the following vote:

Name	Yes	No	Abstain	Absent
Ed Wiatt	X			
Keith Donley				X
Mark Creighton				X
Robert Stluka	X			
Claude Lamoureux	X			
Mike Sasser (Alternate)				X

11. **ADJOURNMENT:** The Airport Advisory Board was adjourned at 3:36 PM.


 Ed Wiatt, Chairman


 Francisca Nixon, Executive Assistant



