

**CITY OF PORT ARANSAS**  
**SPECIAL EVENT PERMIT APPLICATION**

(Please Print)

Today's date:				RECEIVED:				
<b>PERMIT APPLICANT</b>								
Last name:		First:		Middle:		<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs.	<input type="checkbox"/> Miss <input type="checkbox"/> Ms.	Email Address:
Event Planner – Company Name:								Email Address:
Contact Name:								
Daytime Phone or Fax No.				Cell phone no.:		Home phone no.:		(    )
Mailing Address /P.O. Box:		City:			State:		ZIP Code:	
Event Type:		Event Date:		Expected Attendance:				
<input type="checkbox"/> Wedding <input type="checkbox"/> Reception <input type="checkbox"/> Birthday Party				<input type="checkbox"/> Family Reunion <input type="checkbox"/> Other				
Event Description:								
<b>EVENT INFORMATION</b>								
(Please Print)								
Multi-day Event?		<input type="checkbox"/> Yes <input type="checkbox"/> No		Event Date:		to		
Set-up	Date:	Start:		Finish:		Catered event?		
		<input type="checkbox"/> AM <input type="checkbox"/> PM		<input type="checkbox"/> AM <input type="checkbox"/> PM		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Event	Date:	Start:		Finish:		Caterers Name:		
		<input type="checkbox"/> AM <input type="checkbox"/> PM		<input type="checkbox"/> AM <input type="checkbox"/> PM				
Clean-Up	Date:	Start:		Finish:		Caterers Telephone #		
		<input type="checkbox"/> AM <input type="checkbox"/> PM		<input type="checkbox"/> AM <input type="checkbox"/> PM				
Will Alcohol be Served?		<input type="checkbox"/> Yes <input type="checkbox"/> No		How will alcohol be distributed?				<input type="checkbox"/> Bartender <input type="checkbox"/> Self-Serve
Will music be provided?		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Band <input type="checkbox"/> DJ				
Location of Event?		<input type="checkbox"/> Beach <input type="checkbox"/> Park		Park Name:				
If Beach - Between Beach Marker #:		#:		Marker 1 - 62		<b>Beach Parking    Permits Required</b>		
<p>The above information is complete and correct to the best of my knowledge. I understand that this permit is considered on the basis of the information supplied in the application, and that the permit may be denied or revoked if found to be incorrect and/or incomplete. I further understand that the event may be monitored by the City, and that failure to comply with any conditions placed on permit approval or the creation of a public nuisance as defined by applicable state and local law may result in the immediate abatement of the offending activity and/or revocation of the permit.</p>								
_____ Applicant signature						_____ Date		



# Special Event Permit Application

## BEACH PARKING PERMITS

The City requires a Beach Parking Permit (Cost = \$12.00) to park along the beaches from Beach Marker 0 - 62 except in the 'Free Parking Area'. Free Parking Areas include the Beach areas between the Jetties and Horace Caldwell Pier and between Beach Markers 52-58.

Permits are available at: City Hall (710 W. Avenue A), Port Aransas Chamber of Commerce (403 W. Cotter Avenue) [www.portaransas.org](http://www.portaransas.org), local grocery/convenience stores, businesses, and with the City's Authorized Beach Vendor.

### *Indemnification – PLEASE READ AND INITIAL ALL BOXES*

The city without liability to the lessee for any cost or expense incurred by the lessee or any damage sustained by the lessee may terminate a lease and cancel a reservation by providing not less than ninety (90) days' notice to the lessee. The lessee may terminate a lease and cancel a reservation by providing not less than ninety (90) days written notice to the city manager. Reservations so cancelled by the city shall entitle the lessee to a full refund of fees and deposits without interest. Reservations so cancelled by the lessee shall entitle the lessee to a full refund of all fees and deposits without interest. All cancellations of contracts within the ninety-day period up to and including the beginning date of the activity, shall subject the lessee to responsibility for full and complete payment of the contracted rental and other charges.

Applicant shall defend, indemnify and hold harmless the city, its officers, agents and employees from all claims, demands, causes of action, costs and liabilities in law or equity of every kind and nature whatsoever, directly or indirectly resulting from or caused by the use and occupation of the leased facilities or which would not have occurred but for the existence of the lease agreement between the city and lessee. The lessee shall be responsible for damage to or loss of public property caused during the term of the lease or during any period of holding over other than normal wear and tear. The lessee shall lease the premises in a reasonably clean condition and upon failure to do so shall be responsible to the city for the cost of placing the premises in such condition. Payment will be due and payable upon demand.

Applicant is responsible for insuring that no activity in violation of federal, state or local laws is permitted in, on, or about the premises. Applicant shall conduct its activity with regard to public safety and will comply with applicable regulations and request of governmental agencies reasonable for public safety and with the rules, regulations and requirements adopted by the city council or the city manager. The city reserves the right to refuse reservations or leases to any group or individual who has a history of abusive use of any public facility. Any person presenting themselves as the Applicant for purposes of contracting and confirming reservations shall be present at the time of and during the scheduled activity.

Applicant is required to state whether or not their proposed use shall include the consumption, sale or use of alcoholic beverages. The use, etc., of alcoholic beverages

without such statement shall constitute a fraud on the part of the Applicant and may subject the rights of the Applicant to immediate termination by the city.

No lessee shall have the right to sublease, exchange reservations, alter use-hours or in any way modify, alter or amend the provisions of the lease documents without advance written consent of the city.

At the time of reservation the Applicant shall be required to fully disclose intended use of the facility. If the intended use requires special conditions, the Applicant may be required to sign additional special purpose agreements. These agreements can be, but are not limited to, alcohol use, catering,

Permit approval does not grant Applicant sole use of the beach or beach parking area, nor does it guarantee the condition of the Beach in regards to seaweed, sand, trash or other normal beach occurrences.

Beach Parking Permits are required for all attendees. Other ordinances, such as regulations for noise, debris, Health Permits, City adopted Fire Codes, and parking, must be observed.

- Noise Ordinance - the playing of any radios, phonographs, portable audio equipment, stereos, musical instrument, etc., whether with or without loud speakers or amplifiers, on the beach, in a public park or public outdoor area - such volume cannot exceed the eighty-five (85) decibel level at any location more than one hundred (100) feet from the source. The allowed decibel level is eighty-five (85) decibels, between the hours of 12:00 noon and 10:00 p.m. The allowed decibel level is seventy (70) decibels at all other times.
- Bonfire(s) - Small fires no larger than 3 ft. x 3 ft. are permitted on the beach. Larger bonfires require Police Department approval.

***ACKNOWLEDGED BY APPLICANT***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please Print Name: \_\_\_\_\_

**City Manager:** \_\_\_\_\_  **Approved**  **Declined**

**Date:** \_\_\_\_\_

Certificate No. Issued: \_\_\_\_\_ By: \_\_\_\_\_

Receipt #: \_\_\_\_\_  **Mailed**  **Pick-up**  **Other** \_\_\_\_\_